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Richmond 7020, Nelson  
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Out of area customers:  
0800 226 228

## Estimation No.

Cameron-0920

Ref

Town Hall - Mystique

Job: TOWN HALL

Client: Ian Cameron

Address: Main Rd & Inglis Street

Havelock

Land: /Wk: 03 574 2558

Mb: \_\_\_\_\_ Email: ian.c.cameron@xtra.co.nz

Date: 23-Sep-2020 Rep Emily

We have pleasure in submitting our quotation as follows:

To supply and install commercial vinyl flooring

Carpet areas to be covered:

Carpet:

Underlay:

Method of installation:

☐ Lift existing

☐ Naplock bars

☐ Direct Stick

☐ Dump

☐ Smooth edge

☐ Coved

☐ Double bond

☐ Other

Additional or alternative areas to be covered:

Tile areas to be covered:

Tile:

Underlay:

Method of installation:

☐ Lift existing

☐ Dump

☐ Shower Floor Prep

☐ Grind old Adhesive

☐ Waterproofing

Vinyl areas to be covered: Back stage area including hall entrance and ladies wc (with toilets removed prior).

Vinyl: Classic Mystique - colour not specified

Method of installation:

☒ Floor level

☒ Coved toe recesses

☒ Prime

☒ Lift existing

☒ Hardboard

☒ All coved

☒ Skim

☒ Sanding

☒ Wall to wall

☒ Cap strip to be fitted

☒ Toilet uplift by client

\$13,750.00

Wood areas to be covered:

Wood:

Method of installation:

☐ Floor level

☐ Glued

☐ Waterproofing

☐ Lift existing

☐ Hardboard

☐ Floating

☐ Underlay

☐ Sanding

☐ Wall to wall

☐ Scotia Trims

Notes:

"We unfortunately do not have the ability to know exactly what the floor condition is until removal of existing coverings thus we will not be held liable for extra costs that may be incurred during installation. We are not responsible for disconnecting or reconnecting electrical, gas or plumbing appliances. Additional costs will be incurred if we have to do so.

All workmanship is guaranteed for 12 months and installations comply to AS/NZ installation standards.

This quotation is subject to any price increases which may occur 30 days from the above date.

All goods remain the property of Richmond Flooring First until paid for in full.

Seams are not invisible but we endeavour to keep them to a minimum and will place them out of sight if possible.

This quotation is based on all areas being cleared of furniture, \$60 per hour will be charged if we need to move furniture or white goods.

A 20% restocking fee and freight will be charged on all cancelled or returned orders for boxed items only.

No returns on damaged boxes accepted. Cancellation of carpet or vinyl orders will result in full forfeit of deposits.

PROMPT PAYMENT DISCOUNT APPLIES WHEN PAID IN FULL WITHIN 7 DAYS OF INSTALLATION

WE RESERVE THE RIGHT TO CHARGE OVERDUE FEES ON ALL ACCOUNTS NOT PAID WITHIN 7 DAYS AT FULL RETAIL

I /We are pleased to accept your estimation for the SUPPLY AND INSTALLATION /SUPPLY ONLY of flooring as set out in your quotation. Our deposit for **\$7,906.25** is attached. We accept your payment request of the total payment of **\$15,812.50** seven days after installation and will be paying by:

☐ Visa ☐ Bankcard ☐ Cheque ☐ Payment Terms ☐ Cash ☐ Direct Credit

Please note: All 'Supply Only' transactions must be settled in full before collection

Direct Credit: ANZ Nelson 01 0702 0316931 00 - First NZ Limited

Unfortunately all EFTPOS/ credit card transactions will be charged an additional 1.8% for merchant fees

Total (GST Excl)

\$13,750.00

GST

\$2,062.50

Total  
(GST inclusive)

\$15,812.50

FULL  
RETAIL  
(GST inclusive)

Discount

Signed:

Date:

# Richmond Flooring First Installation Notes

## Carpets and Underlay



- All carpets are installed in accordance with AS/NZS 2455.1:2007.
- Pile reversal/shading occurs in cut pile and loop pile carpets. It is an occurrence that is largely unexplained and cannot be predicted or prevented it is inherent in The AS/NZS 2455 standard recommends that all new carpet should be installed on new underlay. This is the discretion of the client however it may result in the warranty of the carpet being voided.
- We endeavor to place all seams in the most practical locations and to a minimum to provide you with the very best in looks however not all seams are invisible. Once the carpet is stretched seams may sit higher this is due to the hot melt glue tape and the tension of the carpet. This is not a defect in any way of the carpet. Seams are not invisible but we endeavour to keep them to a minimum and will place them out of sight if possible.
- Most carpets shed fibre when they are new this is not a fault in the carpet and is particular to wool carpets.
- Tracking and Matting are conditions that normally occur in high usage areas such as walkways, in front of chairs and under tables. These conditions are not manufacturer faults. It is recommended to install rugs in very high traffic areas especially if your carpet is not of a high-quality e.g. less dense carpets can result in fibres laying over.
- It is normal for installed carpet to show minor variations between production runs and dye lots especially when comparing with shop samples.

### Vinyl & Vinyl Tiles/Planks

- Vinyl Tiles/Planks come in varying thicknesses from 2mm up to 5mm as a result some will show more of the subfloor imperfections than others. It is recommended that for all non-Loose Lay Tiles/Planks that flooring grade plywood be used on all wooden substrates. This is at the client's discretion however failure to use recommended practice could result in the vinyl warranty being void. Loose lay vinyl suppliers differ on installation practices your consultant will advise on best practice once you have chosen your preferred Loose Lay tile/Plank.
  - All vinyl planks are to be acclimatized in accordance to manufacturer recommendations and AS/NZS 1884.
  - Heating of the rooms are the responsibility of the builder/homeowner in accordance to AS/NZS 1884.
  - It is highly advisable that on new installations that skirting/kick plates be left of to allow for a far better finish. We can supply small pieces of vinyl however that can be used to slip under the skirting/kick plates if required to provide the required clearance. If under cutting is required the finish on undercutting of skirting's, door-jams and kick plates will be dependent on the subfloor underneath as the jam saw follows the contour of the floor.-
- All new and existing concrete surface finishings shall be in accordance to AS/NZS 3109/3114, we will not be responsible for excessive grinding or levelling unless prearranged and agreed on the costings.

### Cork

- Cork is a natural product and therefor will be subject to colour variations and tolerance variations in thickness and size.

### Uplifting and Floor Preparation

- If you have requested to undertake this work yourself there may be additional chargers if the preparation is not up to NZ industry standard. Please ask your consultant for advice. Should floor preparation be required after your existing flooring has been removed, particularly in the case of vinyl flooring, this will be priced at the time and considered additional to your estimated price. Removal of clients uplifted floor coverings will be charged additionally.
- We unfortunately do not have the ability to know exactly what the floor condition is until removal of existing coverings thus we will not be held liable for extra costs that may be incurred during installation. Any additional work will be discussed and agreed with client before continuing with any work.

### Furniture and Appliance Removal

- Unless prearranged all furniture removals including white goods are the responsibility of the client.
- If furniture removal has been arranged the client is responsible for emptying all cupboards, wardrobes, closets as well as ensuring all ornaments, books, linen has been removed from cabinets etc.
- We will not be responsible for any breakage or damage during furniture removal.
- All electrical devices will need to be disconnected and removed by the client or an approved electrician. As we have a electrical division we can assist at a cost with these tasks.
- All plumbing such as toilets, vanities, fridges, washing machines, tubs, dishwashers etc. are to be disconnected and removed by the client. As we have a plumbing division we can assist at a cost with these tasks.
- \$60 per hour will be charged per person if we are required to move furniture.

### Skirting & Walls

- Due to the nature of flooring installation, some light scratches are often unavoidable. In cases where the paint is still fresh touch up work may be required to skirting and walls. We endeavor to be as careful as possible however we will not take responsibility for touchups/repairs.

### Doors and Sliding Doors

- Unless prearranged please ensure that all doors in the effected areas are removed prior to installation. It is possible that doors will need to be trimmed due to the thickness of the carpet and underlay We recommend this be undertaken by a handyman or carpenter. We can provide names if requested.

### On-Site Power Requirements

- Good lighting will be required to achieve a high-quality of installation. We will also require power for our equipment and to vacuum on completion. This is the responsibility of the client/builder in accordance to AS/NZS 1884.

### Storage of product

- The maximum period of storage is 6 months after which storage fees will apply. If any damage occurs while in storage we will not be responsible for repair or replacement at any time.

### Asbestos

New regulations took effect on the 4th April 2016. In the majority of cases, asbestos may remain undetected until we begin uplifting. Should asbestos be discovered we have a legal requirement to stop work. The asbestos will need to be removed by yourself or a certified specialist. For additional information there are specific guidelines on the Worksafe Website that you can review ([www.business.govt.nz/worksafe](http://www.business.govt.nz/worksafe)).