

*Marlborough District Council*  
*Community Facilities Management Contract*  
**ATTACHMENT THREE – SERVICES**

The Services comprise:

1. The operation and management of the Facilities.
2. The letting of the Facilities for community or public use.
3. Routine maintenance and cleaning of the Facilities including ensuring the Facilities meet all Building Warrant of Fitness requirements (if applicable), ensuring facilities are maintained in a safe condition and fit for purpose, including provision of appropriate safety signage, emergency procedures and maintenance of relevant safety devices and clear accessways.
4. Repair of damage or breakages.
5. Care and maintenance of car parking, paved areas and other sealed or surfaced areas.
6. Keeping of grounds, gardens, lawn areas, yards, cemetery and surfaced areas in clean and tidy state.
7. Keeping clear and unobstructed and otherwise maintaining all parts of the storm, sewage or waste water drainage systems (including gutters and downpipes).
8. Keeping all toilets and handbasins maintained and in good clean and operational order in accordance with NZS 4121:2001 (Public Toilets).
9. Keeping the Facilities painted and coated to maintain the appearance to a good standard.
10. Undertaking such capital improvements and major or extraordinary repairs or maintenance as shall be agreed with the Council.
11. The Association, the Recreation Association and the Hall Committee shall each keep and maintain the facilities within their jurisdiction and within the Zone and as listed in Attachment 2 to a good standard of maintenance and repair and whenever it is necessary to do so rectify any damage or deterioration without any delay.